Add Company as a Supplier

1. *GO TO* Manage System Settings
2. *SELECT* Add Company As A Supplier
3. *Input* Supplier Data to Add

4. *Select "+" from the list of suppliers provided. If your supplier option is not there, manual add the supplier*

5. *CLICK* Add Supplier.

Country: United States

Supplier Name: Enter Supplier Name
Enter the partial or full supplier (minimum 3 characters) to search

Tax ID:

Manually Add Supplier

Company selected: A A A ACME LOCK CO INC

Supplier To be added: Grady Health System

Use my own Supplier Number   Supplier Number   Auto Gen Supplier Number